



# West Bengal State Electricity Distribution Company Limited

(A Govt. of West Bengal Enterprise)

Registered Office: Vidyut Bhavan, Bidhannagar, Block-DJ, Sector-II, Kolkata-700 091

CIN: U40109WB2007SGC113473, website: [www.wbsedcl.in](http://www.wbsedcl.in)

Office Order No. P/06

Date: 10-02-26

Sub: Entitlement of Store Handling Allowance

In consideration of the fact of acute shortage of Jr. Manager (Store)/Assistant Store Officer in the company it has been observed that in most of stores technical employees in Class-II & I - like Jr. Engineer (Gr. - II)/ Jr. Engineer (Gr.- I), Assistant Engineer are advised to take over the charge of store of the respective offices. But, in terms of Office Order No. 3054 dated 03.03.1980, Circular No. 81/113 dated 15.05.1981 of the Secretary of the erstwhile WBSEB, since adopted, and Office Order No. 243 dated 13.01.2010 of the Director(HR) such technical employees are not entitled to Store Keeper Allowance /Store Handling Charges.

A good number of representations/demands/proposals have been received from the of different stakeholders for consideration of eligibility of Store Keeper Allowance /Store Handling Charges in favour of those technical employees who are actually performing the store handling duties and also for holding the charge of store.

Considering the present day scenario of manpower deployment at store establishment, it is felt necessary to review the existing orders/circulars available for allowing Store Handling Allowance for the employees of the company. The matter has been examined in detail and it has been decided to extend the benefits of Store Handling Allowance to technical or non-technical employees upto Class-II level who are actually engaged and performing store handling jobs as well as acting as the in-charge of store.

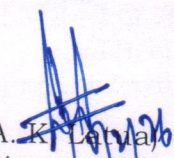
In view of the above and in continuation of above mentioned Circular and Office Orders, it is, therefore, ordered that both technical and non-technical employees in Class-III & II level, irrespective of their designations, will be entitled to draw Store Handling Allowance, in the revised rate as stipulated under Rule 26(l) of WBSEDCL (ROPA) Rules, 2020, for actually performing of store handling jobs and also for acting as Store-in-Charge.

Store Handling allowance, however, not be admissible during the absence on leave other than Casual Leave, Compensatory Casual Leave or on holidays declared by the Company.

WBSEDCL (ROPA) Rules, 2020 is modified to the above extent only.

This order takes effect from 08.01.2026.

This has reference to the Resolution No. 12 adopted in the 136<sup>th</sup> meeting of the Board of Directors held on 08.01.2026.

  
(A. K. Chatterjee)  
Director(HR)